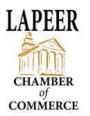
FOR OFFICE USE ONLY	CHECK LIST			APPLICATION #
Date Received:	Payment Health Certificate	Completed AppIndemnification	Insurance Deposit	



Chamber of Commerce FOOD TRUCK FEST 2025

May 12, June 9, July 14, September 8 VENDOR APPLICATION

Please Print all Information				
Truck Name:				
Contact Person:				
Address:	City:		_ State:	_ Zip:
Phone: ()	Email Address:			
Website:				
Truck Dimensions/Size(Picture of Truck/Trailer length may be		g Window Side:	Passenge	r Driver
(SPACES ARE FIRST COME, FIRST	SERVE!) PLEASE LI	ST ITEMS YOU W	/ILL BE SELLING	/SERVING.
We want to give customers as much volume duplicate items. THE SALE OF ITEMS N	ariety as possible. You	u may be asked t		
VENDOR FEE REGISTRA your space. Balance due TWC MAY 12 (4:00-8:00 pm) \$25 JUNE 9 (4:00-8:00 pm) \$25 JULY 14 (4:00-8:00 pm) \$25 SEPT 8 (4:00-8:00 pm) \$25 CC payments accepted, or make Check	Date Paid: Date Paid: Date Paid: Date Paid: Date Paid:	ch event \$125 \$125 \$125	_ Date Paid: _ Date Paid: _ Date Paid:	
Lapeer Area Chamber of Commerce 108 West Park Street Lapeer, MI 48446		email: staff@la	apeerareachambe peerareachambe 1-6641 Fax (810	er.org
By signing this application, I confirm al understand all the Food Truck Policies be responsible for all individuals I perr Policies and Procedures.	and Procedures and	agree to abide a	nd be bound by	them. I agree to
x				
Signature of Applicant		Date		

APPLICATION

Important Information:

- (1) Application must be received 2 (two) weeks before the event date for consideration.
- (2) All legal Policy/Procedure requirements are met (see section below).

Registration fee is \$150 per event. A \$25 deposit per month attending is required to reserve your space and deposits are **non-refundable.**

The \$125 balance can be paid monthly, HOWEVER that payment is due NO later than two weeks prior to the event to HOLD your spot. If payment and required documents are not received by the due date the Chamber WILL fill the spot with a truck from the waitlist!

- Food Truck parking is the back of the parking lot on the north side of Farmers Creek by Annrook Park
- Food trucks must be self-powered. No electrical access will be provided.
- You will need to provide a sign at the event with your food items with clearly visible prices.
- NO REFUNDS WITHIN SEVEN (7) DAYS PRIOR TO EVENT DATE, NO REFUNDS ON DEPOSITS IF the Chamber cancels the event, you will have the option of a refund or pushing that payment to the next event.

Attention: Be sure to include all items below.

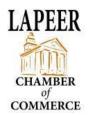
No application will be approved without ALL FIVE of the items listed below!

- 1. This completed & signed Application
- 2. Your Deposit(s) or Full Payment (Full payment can be paid per date or all 4 events)
- 3. Your Certificate of Liability Insurance which must include the following language

ADDITIONAL INSURED: THE LAPEER AREA CHAMBER OF COMMERCE AND THE CITY OF LAPEER. (See monetary requirements under insurance).

- **4**. Health Dept. Certificate, License, and inspection form. (A copy of your current Michigan STFU or Mobile license).
- 5. Completed Indemnification Agreement (Page 3)

HEALTH DEPT REQUIREM	ENTS:		
Licensed as a valid:	Michigan Special Transitory F	ood Unit or	_ Mobile license
Health Department. The N (<u>http://lapeercountyweb. License-Application.pdf</u>)	as either, you must apply for a Michigan Temporary License A org/LapNew/images/HealthD The fee is \$109.00 for a "for p rovide proof of your 501 (C) (3	Application is availab ept/EnvHealth/Food profit organization",	ole at: dSafety/FS1-Temporary-Food
Name of Unit:		Licensing County	
License Number:		Expiration Date: _	
Will food be store	d/prepared at an off-site loca	tion before/during e	event?
No * *All foo	d must be purchased and tra	nsported directly to	the site the day of the event.
Yes Name &	license # of commissary:		



Chamber of Commerce FOOD TRUCK FEST 2025

May 12, June 9, July 14, September 8

Indemnification Agreement

The agre	ee(s) to defend, indemnify, and hold harmless, the City
	er of Commerce, its officers, employees, volunteers and , loss, cost, expense, or any damage, which may be ne City of Lapeer, Michigan and the Lapeer Area
	olunteers, and agents, by reason of any damage to s incident to or in any way connected with or related to
Signature	Date
Witness	Date

^{**}This form must be signed and returned at the time of application.

Food Vendor Policies & Procedures:

The Lapeer Area Chamber of Commerce reserves the right to approve or reject any products listed on the application due to duplicate items at other trucks.

Application Approval/Rejection Policy: Approval of any application will be at the sole discretion of the Lapeer Area Chamber of Commerce, who reserves the right to accept or reject all applications. Quality Product and Service is required. Deposits, payments, and application approvals may not be transferred to another company. Assignment of any available space(s) is solely at the discretion of the Lapeer Area Chamber of Commerce. Any changes to the original application must be approved in writing no later than 5 days prior to the event. Menu changes made without WRITTEN AUTHORIZATION may result in loss of privileges as a food vendor.

Cancellation Policy: Only written cancellations will be accepted. No refunds will be given on deposits.

<u>Legal Requirements:</u> To sell any products, you are responsible for having a valid license and following all laws governing your activities. This includes but is not limited to Lapeer County Health Department submission of an "intent to operate" notification at least one week prior to operating, collection of and payment of taxes and reporting of the same. Lapeer County Health Department requires that all food booth concessionaires meet sanitation standards. You may contact the Health Department at: (810) 667-0392.

<u>Insurance</u>: Our insurance provider requires that we maintain Certificates of Insurance from all vendors that participate in events we sponsor. Certificate of Insurance must be sent with paperwork. A completed Indemnification agreement MUST accompany the waiver of liability and insurance certificate <u>THE ORIGINAL</u> <u>CERTIFICATE OF LIABILITY MUST BE SUBMITTED AND MUST INDICATE \$1,000,000.00 FOR LIABILITY INSURANCE FOR BODILY INJURY AND PROPERTY DAMAGE. THE CERTIFICATE MUST NAME THE LAPEER AREA CHAMBER OF COMMERCE AND THE CITY OF LAPEER AS ADDITIONAL INSURED.</u>

Operations Policy:

There is a \$150 vendor fee for each month that must be received at the Lapeer Area Chamber of Commerce <u>no</u> later than 7 days before the scheduled event.

<u>Dates/Hours of operation</u>. Food Truck dates are the Second Monday of the month in May; June; July; and September from 4:00-8:00 pm. Rain or shine. Food Trucks are responsible for having their unit fully functional until at least 8:00 pm for each event. Please note that in the event of severe Inclement weather, any cancellation and/or rescheduling of the event is at the sole discretion of the Chamber of Commerce and all registration fees will be applied to the rescheduled date.

Set Up: Set up can begin as early as 1 pm. Start time is 4:00 pm on event day. Trucks need to be on site and ready to operate at least ONE (1) hour prior to the event's start time. Deviations need to be approved by the Lapeer Area Chamber of Commerce. Food vendors are responsible for all assembly of their booths in accordance with the Chamber of Commerce Policies and Procedures, Fire Marshall and Lapeer County Health Department rules and requirements. Participation is subject to full approval of the entities above. Location, facilities, utilities use, and appearance of the booth are subject to approval.

Concessionaires are responsible for the cleanliness of their unit and immediate area thereto. At the end of each event day, vendors are expected to clean their entire area and remove trash. All vendors must have cleaned their space and vacated the area no later than ONE HOUR after the end of the event. **NO GREASE MAY BE POURED** INTO ANY DRAIN OR ON THE GROUND.

Food Vendor Policies & Procedures:

The Lapeer Area Chamber of Commerce will not be responsible for losses of any kind, whether by fire, theft, physical violence, elements of natural or any other cause. Vendors are responsible for their own merchandise, employees, and equipment, its protection and insurance at the risk of the vendor only and vendor shall hold the Lapeer Area Chamber of Commerce and City of Lapeer harmless from any damages, including subrogation claims by vendor's insurance carrier. Discourtesy to patrons or other vendors, obscene language, or shouting will not be tolerated and may result in vendor's removal from the festival and forfeiture of your registration fee.

The Lapeer Area Chamber of Commerce reserves the right to reject any vendor for any reason it deems necessary. If, in the opinion of the Lapeer Area Chamber of Commerce, the actual product is different from what has been approved and stated in the application, removal and the forfeit of your registration fee may result.

The Lapeer Area Chamber of Commerce reserves the right to amend these Policies and Procedures at any time. Amendments will be made in writing and will become effective immediately.

Vendor requirements - City of Lapeer Fire Department

All vendors will be required to have a fire safety inspection and be approved by the Fire Dept. prior to food preparation. <u>Each vendor should contact our office</u> prior to the first date they will be in town, so we can explain what will be needed before they arrive.

- All vendors cooking with oil will be required to have at least one Class K fire extinguisher. This is in addition to the Class ABC extinguisher(s) already required for fires involving products other than oil. The minimum size for ABC extinguishers is 2A: 40BC. All vendors are required to have at least one Class ABC extinguisher in their food truck.
- Any vendor using propane or other compressed gases is required to have all cylinders positively always secured. 20 lb. (barbeque size) propane cylinders are the only size compressed gas cylinders allowed to be secured by bungee cords. These bungee cords shall be made of heavy-duty rubber and shall be in good condition. All other compressed gas cylinders shall be secured to an approved non-movable object (not to the side of a tent or a small diameter pole) with nylon straps.
- All vendors shall always maintain a clear path of egress around their food truck and operation for emergency escape purposes.